

NON-CONSENT AGENDA:

Variances:

Connect a Room Addition to an Existing Household Sewage Treatment System at 6110 Taylor Pike, Wayne Township, 18-V-25 – Tyler Braasch, Director of Water and Waste, stated the property owner, Daniel McHaffie, is requesting a variance to connect a room addition to an existing household sewage treatment system at 6110 Taylor Pike, Wayne Township, 18-V-25. The system is a 720 sq. ft. three-bedroom sand filter system, which passed the most recent inspection in August 2024. The system had previously failed in May and July 2024 due to a broken septic tank lid; however, Mr. McHaffie stated that this issue has been repaired. Mr. McHaffie is converting an existing garage to a living space and is adding two additional bedrooms to the existing sand filter system. Staff recommended disapproval. Mr. Braasch stated that if the Board approved the variance, the homeowner would need to apply for a room addition to the agency.

The property owner, Daniel McHaffie, was present and stated there are six children residing in the home, with an additional child living in the home every other weekend. He would like to add extra bedrooms so that the older children can have their own rooms. He indicated they have lived in the home for 14 years and have had no problems. He has the tank pumped every other year.

Dr. Khan made a motion to approve the variance to connect a room addition to an existing household sewage treatment system at 6110 Taylor Pike, Wayne Township, 18-V-25, with the contingency of the homeowner submitting an accessory structure application to CCPH. Mr. Meadors seconded the motion. The vote was all ayes; motion carried. (Attachment #4)

Connect a New Home to an Existing Household Sewage Treatment System at 5977 Hunt Rd., Wayne Township, 19-V-25 – Mr. Braasch stated the property owner, Donald Dunford, is requesting a variance to connect a new home to an existing household sewage treatment system at 5977 Hunt Rd., Wayne Township, 19-V-25. The system is a Wisconsin Mound type system, which had an AO&M designation from 2002 through 2021. The property was vacant in 2022. The property owner is requesting that the new home be connected to an existing Wisconsin mound, which is 30 feet by 70 feet, with a curtain drain surrounding the mound. Staff recommended approval.

The property owner, Donald Dunford, was present. Mr. Dunford had applied for an alteration permit but had not paid the fee at the time of the meeting. Mr. Braasch reminded him that if the variance were granted, he would need to pay the fee. Mr. Dunford agreed to do so.

Dr. Khan made a motion to approve the variance to connect a new home to an existing household sewage treatment system at 5977 Hunt Rd., Wayne Township, 19-V-25. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

Isolation Distance at 382 Dunn St., Miami Township, 20-V-25 – Ms. Nesbit stated the property owners, Alexander Hammons and Kaitlyn Wilson, are requesting an isolation distance variance at 382 Dunn St., Miami Township, 20-V-25. The system is a leach bed that passed all inspections from 20024 through 2011. The system was vacant in 2014. The isolation distance variance is necessary due to a proposed addition to the house that is less than ten feet off the system. Staff recommended approval.

The property owner, Alex Hammons, was present.

Mr. Meadors made a motion to approve the isolation distance variance at 382 Dunn St., Miami Township, 20-V-25. Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

Public Comment - No members of the public offered any comments at this point in the meeting.

Approval of Medical Director's Contract – Ms. Nesbit stated that Dr. Kaya agreed to a 3.33% increase in his contract amount. This was the same as the raise pool for staff last November. He requested an increase in his hourly emergency response rate from \$50 to \$75 per hour, with the daily maximum remaining at \$800. The lower hourly rate of \$50 has remained unchanged for a long time and is outdated. Ms. Nesbit requested approval of the newly negotiated contract.

Dr. Khan made a motion to approve the Medical Director's contract. Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

Approval to Reclassify the Emergency Response Coordinator Position to a Registered Environmental Health Specialist 2 – Ms. Nesbit stated she was requesting approval to reclassify the Emergency Response Coordinator Position to a Registered Environmental Health Specialist (REHS) 2. Both positions are in the same salary range, and the position has been previously classified in this manner. It was changed during the last succession of the position to enable the position to take on special projects. The Prosecutor's Office has no concerns with the reclassification. By reclassifying the position, an existing REHS could fill the position. In the event of future grant cuts, the employee could be reassigned to the Environmental Health or Water & Waste Divisions.

The Emergency Response Coordinator position is currently vacant; however, there is a significant amount of work for the grant year that needs to be done, so the position needs to be filled. The potential candidate will spend 60% of their time on the PHEP grant and the remaining 40% assisting with accreditation coordination, while also performing some work as a REHS. While a portion of the PHEP grant has been delayed, the full budget period will remain unchanged and last through June 30, 2026. Therefore, the ERC position will be funded at least until June 30, 2026. The position will be advertised internally, allowing all interested REHSs to participate in the interview process. Upon selection, the job description would need to be updated. Ms. Nesbit indicated she may recommend a salary adjustment based on the candidate's current salary.

Dr. Khan made a motion to reclassify the Emergency Response Coordinator position to a Registered Environmental Health Specialist 2. Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #8)

Approval of Personnel Policy Section 12.08 Electronic Signatures – Ms. Nesbit stated the agency needs to establish a policy addressing the use of electronic signatures. The policy is required for one of the agency's grants, and she feels the agency should establish a policy addressing its use agency-wide. Ms. Nesbit requested approval of Personnel Policy Section 12.08 Electronic Signatures.

Dr. Rickabaugh made a motion to approve Personnel Policy Section 12.08 Electronic Signatures. Mr. Meadors seconded the motion. The vote was all ayes; motion carried. (Attachment #9)

Approval of Contract with The Health Collaborative for Facilitation of the Community Health Improvement Plan – Ms. Nesbit explained that the agency traditionally attempts to facilitate most of the work in-house for the Community Health Assessment (CHA) and the Community Health

Improvement Plan (CHIP). This work informs the Clermont Partnership for Health's focus over the next three years. CCPH has been working with The Health Collaborative (THC) on the Community Health Needs Assessment (CHNA), which is the hospital version of the agency's CHA. The agency has been working to integrate the efforts of public health and hospitals over the years to reduce duplicative work. The regional CHNA has been submitted for review to meet the CHA requirement in the annual report for the Public Health Accreditation Board (PHAB) accreditation. The agency is waiting for a response that will drive future improvements in the process. The next phase is to work on the CHIP, which will then lead to an update of the Strategic Plan. The agency's Community Health Services Branch is currently short-staffed; therefore, Ms. Nesbit requested approval to contract with THC for \$6,300 to assist in facilitating the CHIP process locally.

Dr. Khan made a motion to approve the contract with The Health Collaborative for facilitation of the Community Health Improvement Plan. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #10)

Approval to Purchase an Environmental Health Software System – Ms. Nesbit stated the agency is continuing to work through contract negotiations with HS GOVTECH for the Environmental Health software system. Some of the implementation costs were shifted, which puts the contract above the previously approved amount for implementation; however, the first-year license fees were reduced. She stated negotiations are ongoing, but since the approval last month was for specific amounts allocated to implementation and annual licensing fees, and these amounts have changed, Ms. Nesbit requested the Board approve a total price of \$70,000 for the system.

Mr. Meadors made a motion to approve the purchase of an environmental health software system for a total initial price of \$70,000. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.

Adoption of Resolution 09-25 Declaring Properties Public Health Nuisances – Ms. Nesbit presented the addresses of two properties to be considered public health nuisances as stated in Attachment A of Resolution 09-25 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at Identified Properties.

Following a review and discussion, Dr. Khan made a motion to waive the three required readings of Resolution 09-25 declaring the properties listed on Attachment A to be Public Health Nuisances. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. Dr. Khan then made a motion to declare Resolution 09-25 an emergency measure necessary for the immediate preservation of the public peace, health, or safety and for the purpose of the immediate need to abate or remove the dangerous public health nuisances. Mr. Seal seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. Dr. Khan then made a motion to adopt Resolution 09-25, declaring the properties listed on Attachment A to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Meadors seconded the motion. The vote upon roll was Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #11)

Approval and Payment of Bills – Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Seal made a motion to pay the bills as presented. Dr. Khan seconded the motion. The vote was all ayes, motion carried. (Attachment #12)

Discussion –

State Budget Bill Items Impacting Public Health – Ms. Nesbit reviewed several final state budget items impacting public health, including:

- **Public Health Lab**—Added \$5 million in each fiscal year for the Public Health Lab, increasing state support from \$3.9 million each fiscal year to \$8.9 million. This is the first increase in GRF funding since 2013. The amount is less than requested by the Governor to fully fund the Lab's work.
- **Help Me Grow/Family Connects**—The budget increased funding for Help Me Grow from \$56 million to \$60 million in FY26 and to \$63 million in FY27. It did not include the Governor's requested amount of funding to expand Family Connects to all 88 counties.
- **Lead Abatement**—Eliminated funding for the ODH's Lead Safe Home Program. The Lead Abatement program funding was reduced to just \$250,000 in each fiscal year.
- **County Budget Commission**—While not replacing the county prosecutor on the county budget commission, the Conference Committee added language allowing the county prosecutor to recuse themselves from the three-member county budget commission, to be replaced by a county commissioner.

Two items were added to the budget, and both were line-item vetoed by the Governor, thereby removing them from the budget. The Association of Ohio Health Commissioners, the Ohio Environmental Health Association, and the Ohio Department of Health requested the vetoes.

- **Soil Evaluation**—The budget included language that prohibits the ODH Director from adopting rules requiring a soil evaluator or soil scientist to evaluate the soil type and slope with respect to a household sewage treatment system or a proposed household sewage treatment system.
- **Evaluation of Sewage System Compliance**—The budget included language that requires the ODH Director, when adopting rules governing sewage treatment systems, to adopt rules that establish statistical methods for evaluating sewage treatment system compliance for a 12-inch soil depth credit relative to bacterial parameters that are derived from a minimum of 144 consecutive data points; requires such rules governing statistical methods for evaluating sewage treatment system compliance to be adopted within 90 days after the bill's effective date; and prohibits the ODH Director from implementing or enforcing any special device approval or similar policy that imposes additional requirements or restrictions on a sewage treatment system or components of a system that combines the treatment of effluent with subsurface dispersal of treated effluent directly to the soil, sand bed, or gravel for any approval in effect as of December 31, 2020.

The budget also included several property tax provisions that could affect us. The majority do not currently apply to us, as we do not have a property tax levy, but this could impact our ability in the future. The Governor vetoed most of the provisions and stated that a committee would be formed to study and make recommendations regarding property tax reductions.

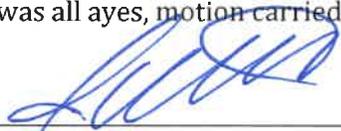
Cybersecurity Policy – Ms. Nesbit informed the Board that there have been recent amendments to Ohio House Bill 96, which introduced new cybersecurity requirements for all political subdivisions across the state. The agency will collaborate with the county's Information Systems Department, which provides information technology support to the agency.

Burial Permit Fee – Ms. Nesbit stated the fee for a burial permit in Ohio is increasing from \$3.00 to \$10.00. However, the agency will continue to receive only .50 cents of that total fee. The remainder goes to the Ohio Cemetery Registration Fund.

Financial Analysis by Program/Board of Health Education – In response to Dr. Khan’s request at the April meeting, Fiscal Officer, Katrina Stapleton, presented a financial analysis on each of the agency’s programs. (Attachment #13)

ADJOURNMENT:

Mr. Seal made a motion to adjourn the meeting at 4:15 pm. Dr. Khan seconded the motion. The vote was all ayes, motion carried.



SECRETARY



RESPECTFULLY SUBMITTED